

Privacy Policy

This Privacy Policy describes the types of personal and non-personal information we collect on our website www.TakomaTheatreConservancy.org (the Site), how we use such information and to whom and under what circumstances we may disclose it. By using the Site, you agree to the collection, use and disclosure of your personally identifiable information as described in this Privacy Policy. If you do not agree to the terms of this Privacy Policy, please do not use the Site.

Collection of Information

When you visit our Web site you may provide us with two types of information: 1. personal information you knowingly choose to disclose that is collected on an individual basis, and 2. aggregate, non-identifiable, data on Web site use. We only collect online-personal information from you when you: (1) contact us; (2) join our mailing list; and (4) donate online. If you choose to correspond with us through email, we may retain the content of your email messages together with your email address and our responses. We provide the same protections for these electronic communications that we employ in the maintenance of information provided via our Site.

As part of the standard operation of the Site, we may collect certain non-identifiable information from you, including but not limited to your browser type, and operating system to adjust the presentation of the Site to you. In addition, we may collect other non-identifiable information for aggregate reporting about the usage of our Site, such as the date and time of visits to the Site, the areas or pages of the Site visited, and the amount of time spent viewing the Site. We use this information for internal reporting purposes only. We may use cookies or web server logs to collect the non-personal information described above. A cookie is a small text file that may be stored on the hard drive of your computer when you access the Site. You are free to decline cookies. Check the "Help" menu of your browser to learn how to change your cookie preferences.

Use of Information

We may use the information we collect from and about you for any of the following purposes: (1) to respond to your requests for information; (2) to send you mail, e-newsletters and other information; (3) to contact you when necessary; (4) to review Site usage and operations; (5) to address problems with the Site, our organization or our services; and (6) to protect the security or integrity of the Site and our business.

Disclosure of Information

We may disclose information collected from and about you : (1) to our service providers, to perform a technical support function for us; (2) as necessary if we believe that there has been a violation of the Site Terms of Use or of our rights or the rights of any third party; (3) to respond to judicial process and provide information to law enforcement agencies or in connection with an investigation on matters related to public safety, as permitted by law, or otherwise as required by law.

Security

We have taken certain physical, electronic, contractual and managerial steps to safeguard and secure the information we collect from Site visitors. We use our best efforts to respect and protect the privacy of our online visitors. At our Site, we do not collect personally identifiable information from you unless you provide it to us voluntarily and knowingly. We do not sell information you provide to us to third parties.

Children's Privacy

The Site does not target, and we do not knowingly collect personal information from, children under 13.

Third Party Websites

The Site may contain links to third-party websites, which may have privacy policies that differ from our own. We are not responsible for the activities and practices that take place on these sites. Accordingly, we recommend that you review the privacy policy posted on any site that you may access through the Site.

Changes to This Privacy Policy

We may change this privacy policy from time to time. When we do, we will post the change(s) on our website. If we change the policy in a material way, we will provide appropriate online notice to you.

Contact Us

If you have questions or concerns about this Privacy Policy, contact us via Contact Form provided on our website.

Last Updated: November 1, 2009